SECRETARY'S CERTIFICATE OF ADOPTION OF RESOLUTION **OF THE BOARD OF DIRECTORS** OF CADMAN PLAZA NORTH, INC.

I, the undersigned, am the duly elected Secretary of CADMAN PLAZA NORTH, INC., a corporation organized and validly existing under the laws of the State of New York.

In accordance with the authority vested in me, I hereby certify that the following constitutes a true copy of a resolution duly adopted, and not subsequently amended, rescinded or modified, by the Board of Directors of the aforesaid corporation in accordance with the corporate By-Laws and recorded in the minutes of the meeting of the said Board of Directors duly called and held on August 5, 2020 at which a quorum was present and acting throughout:

WHEREAS, the Board of Directors is empowered under the Bylaws and Occupancy Agreement of the Corporation to amend and adopt new House Rules;

NOW THEREFORE, be it resolved:

Cadman Plaza North, Inc. hereby adopts the annexed House Rule "Reasonable Accommodation Policy Regarding Emotional Support and Service Animals" and incorporates it into the Corporation's House Rules, subject to such modifications as HPD may require.

Except as amended herein, the Occupancy Agreement and House Rules of the Corporation, shall remain in full force and effect.

This resolution shall not become effective unless approved, in writing, by the Department of Housing Preservation and Development of the City of New York.

BE IT FURTHER RESOLVED, that the Secretary or any Assistant Secretary of this Corporation be, and each is, authorized and directed to certify, attest to and deliver copies of these resolutions to any interested party."

IN WITNESS WHEREOF, the undersigned has affixed his/her hand and the seal of the corporation on this $2^{\frac{n}{2}}$ day of September, 2020.

Eva Baide, Secretary

State of New York)) ss.: County of Kings)

On the <u>1</u>ndday of September, in the year 2020, before me, the undersigned, a Notary Public in and for said State, personally appeared Eva Baide personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) as Secretary of Cadman Plaza North, Inc., and that by his/her/their signature(s) on the instrument, the individual(s), or the person(s) upon behalf of which the individual(s) acted, executed the instrument.

Tholes

Notary Public

FRAN I. LAWLESS Notary Public - State Of New York No. 02LA498623 Qualified in Westchester County My Commission Expires March 20, 20, 2, 3

REASONABLE ACCOMMODATION POLICY REGARDING EMOTIONAL SUPPORT AND SERVICE ANIMALS

Cadman Plaza North, Inc. ("CPN"), does not discriminate on the basis of race, color, sex, religion, national origin, familial status, or physical or mental disability as well as other federal, state or local protected classes with regard to access to its apartments or admission to its premises, programs or employment or in the administration of or participation in its programs, activities, functions or services.

As may be required by law, CPN shall comply with the Fair Housing Act, the American with Disabilities Act as well as other state and local fair housing acts, as amended, which require reasonable accommodation be provided to persons with disabilities as defined in those laws.

CPN will make a reasonable accommodation for people with disabilities when an accommodation is necessary to insure equal access to the CPN's property, its amenities, services and programs. Accommodations will be made, as may be required by applicable law.

The definition of a person with a disability for purposes of a reasonable accommodation is a person with a physical or mental impairment which substantially limits one or more of such person's major life activities, has a history of such an impairment or is regarded as having such an impairment.

- 1. Shareholders or residents may submit a reasonable accommodation request for a comfort, emotional support, and/or service animal ("Assistance Animal") at any time, to CPN's board of directors (the "Board") and/or its management ("Management") and it is strongly suggested that any such request be in writing.
- 2. Once the Board or Management receives a request for a reasonable accommodation from a shareholder or resident, such request will be reviewed, and CPN may request additional information in its reasonable judgment.
- 3. If a reasonable accommodation request is denied CPN shall communicate to the shareholder or resident the reason(s) for the denial. In the event the denial is because you failed to supply sufficient information, you may be asked to supplement your application, so it may be considered again. If you put in a request that is denied, and your circumstances change, you may re-apply.
- 4. CPN will not retaliate against any person because that individual has requested or received a reasonable accommodation. CPN will not discourage any individual from making a reasonable accommodation request.
- 5. Management and the Board will make reasonable efforts to treat and maintain all information received by CPN regarding an individual's stated impairment confidential to the extent possible, unless CPN is required to produce the information in response to court or other proceedings, or as may be required by law.

- 6. Please note that if an application is granted, the Assistance Animal owner must properly maintain the Assistance Animal (including if the Assistance Animal is a dog, having it wear the CPN Dog Registration Tag and completing/submitting the annual Dog Registration Form (fee waived for Assistance Animals)), must take reasonable steps to insure that the Assistance Animal does not become a danger or nuisance to other residents, and must clean up after the animal. Please further note that if your animal causes physical damage of any kind to real property and/or is a threat to the health and safety of others, and/or is not housebroken, and/or is a nuisance, and/or dangerous, CPN reserves the right to revoke the grant of such reasonable accommodation and/or demand, subject to applicable law, that the animal be trained, re-trained or removed as may be appropriate or necessary.
- 7. Finally, if an accommodation allowing an Assistance Animal is granted, it does not extend to a replacement animal, if a replacement Assistance Animal is sought, a new application must be submitted.